

STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET AND ASSET MANAGEMENT
MONTHLY TRAVEL LOG
STD. 273 (REV. 9/2014)

MONTH AND YEAR

VEHICLE EQUIPMENT NUMBER

VEHICLE LICENSE PLATE NUMBER

HEADQUARTERS OF CAR

DEPARTMENT / AGENCY

DIVISION OR INSTITUTION

TOTAL MONTHLY MILEAGE MUST BE ENTERED INTO OFAM's ON-LINE SYSTEM, NO LATER THAN THE FIFTH (5th) WORKDAY OF THE MONTH OR AN AUTOMATED 'LATE FEE' WILL BE ADDED TO THE MONTHLY LEASE CHARGE.

